

TRUE EXTRACT OF THE ORDINARY BOARD MEETING OF THE CANTONMENT BOARD, SECUNDERABAD HELD AT THE CONFERENCE HALL, OFFICE OF THE DEFENCE ESTATES OFFICER, T & A.P. CIRCLE, SECUNDERABAD ON FRIDAY THE 29TH DAY OF MAY, 2020 AT 1230 HOURS.

THE FOLLOWING WERE PRESENT:

1. BRIG. ABHIJIT CHANDRA, SM, President Cantonment Board
2. SHRI S.V.R. CHANDRA SEKHAR, Chief Executive Officer & Member Secretary
3. SHRI J RAMA KRISHNA, Vice-President, Cantonment Board
4. COL. VIJAYANT CHAUHAN, SC, SM, Nominated Member
5. SHRI MAHAVIR SINGH, IDSE, GE South, Nominated Member
6. SHRI K. ANIL KUMAR, DRO, (Rep. of DM)
7. SHRI J MAHESHWAR REDDY, Elected Member Ward No.I
8. SHRI S KESHA REDDY, Elected Member Ward No.II
9. SMT. B ANITHA, Elected Member Ward No.III
10. KUM. P NALINI KIRAN, Elected Member Ward No.IV
11. SHRI K PANDU RANGAM YADAV, Elected Member Ward No.VI
12. SMT. P BHAGYA SREE, Elected Member Ward No.VII
13. SHRI J LOKANADHAM, Elected Member Ward No.VIII

THE FOLLOWING WERE NOT PRESENT:

1. BRIG. V. SRINIVAS, SEMO
2. COL. TARUNESH DATTA, Nominated Member
3. COL. G SHEKDAR, Nominated Member

SPECIAL INVITEES:

- Shri. A. Revanth Reddy, Hon'ble MP, did not attend the meeting.
- Shri G. Sayanna, Hon'ble MLA, did not attend the meeting.

The meeting started with the PCB welcoming all the members.

**BUDGET [REVISED ESTIMATES 2020-2021 &
ORIGINAL ESTIMATES 2021-22]**

[01] To consider and approve the Budget Estimates 2020-2021 (Revised) and Budget Estimates 2021-2022 (Original).

The Draft Revised Budget Estimates 2020-2021 and Draft Original Budget Estimates 2021-2022 which are to be submitted to the GOC-in-C, SC, Pune, as per Cantonment Board Account Rule, 2020 are placed on table.

Detailed projections have been made along with proposed development / maintenance works to be undertaken. The Budget estimates prepared under the Cantonment Board Account Rules, 2020 for sanction are placed on the table along with supporting documents.

If approved the same would be submitted to the competent authority for approval.

Resolution: Considered and discussed in detail. The CEO made a presentation with regard to the Budget Estimates and apprised the Board with regard to Cantonment Board Account Rules 2020. The CEO also informed the necessity to make a fine balance in the Budget with regard to the development works to be done as well as the current financial situation which necessitates austerity measures.

The Elected Board Members informed that due to paucity of funds during past few years, infrastructural development and maintenance works could not take place to the extent that they should have been. Therefore to compensate for the same, additional allotment may be made to the infrastructural maintenance heads, health and sanitation heads. Having considered the genuineness of the demand of the elected members and having regard to the fact that works as required could not be carried out in the previous years the said amendments of the elected members are approved and CEO may include in the proposal.

The Vice President and Board members also requested that number of teams for maintenance of sanitation in the cantonment should be increased and machinery for desilting of nallahs also needs to be increased for which the CEO is authorised to take further necessary action and incur necessary expenditure. Further additional amount proposed for sustaining the fight of the Board against COVID-19 pandemic shall also be included in the Budget. PCB informed that health and sanitation are on the highest priority as informed by the GOC-in-C and that CEO can increase the budgetary provision in relevant heads and incur necessary expenditure as approved by the Board for the upkeep of high standards of health and hygiene in the Cantonment.

The revised estimates for 2020-21 & Original Estimates for 2021-22 are approved and may be sent for approval of the competent authority. The Board further noted that due to depleting financial base and increasing mandatory expenditure of the SCB, in the current Financial Year, 2020-21, ordinary Grant-in-Aid to the tune of Rs.77,03,75,298/- and to the tune of Rs.

80,65,32,900/- for original budget of next financial year 2021-22 is required to run the establishment and maintain the civic services and accordingly approved the same. CEO to pursue the proposal through prescribed administrative channels.

Further resolved that the CEO may incur expenditure as and when necessary within the budgetary provisions approved by the Board and sanctioned by the GOC-in-C. The Annual Consolidated Accounts and the Annual Administration Report for 2019-20 are also approved to be sent to PDDE, SC, Pune, for forwarding the same to the Government of India as required under rules.

NOTING OF CIRCULAR AGENDAS

[02] To note the circular agenda approved by the Board on the following subjects:

SL. NO.	CIRCULAR AGENDA	SUBJECT
01.	18.04.2020	ONE TIME MONETARY INCENTIVE TO EMPLOYEES / PERSONNEL ENGAGED BY SECUNDERABAD CANTONMENT BOARD DURING COVID-19 LOCKDOWN RELIEF WORKS
02.	28.04.2020	LAYING OF DIVERSION SEWER LINE, TO PREVENT ENTRY OF SEWERAGE INTO TRIMULGHERRY LAKE, SECUNDERABAD CANTONMENT

Resolution: Considered and noted. In connection with Sl. No. 01 on the agenda side, the Board authorized CEO to incur necessary expenditure in case of other similar orders of State Govt.

ANNUAL CONSERVANCY CONTRACT FOR THE WORK OF SWEEPING OF COLONIES / MAIN ROADS IN SECUNDERABAD CANTONMENT AREA

[03] To consider the report of the Health department in matter of “Annual conservancy contract for the work of sweeping of colonies / main roads in Secunderabad Cantonment area”.

As per the said report, with reference to this office Tender Notice No.SCB/HS/ETen/Sweeping/2020/737, Dt.17-04-2020 for the purpose of finalizing work contracts for the work of ‘Annual conservancy contract for the work

of sweeping of colonies / main roads in Secunderabad Cantonment area', this office has received fourteen (14) tenders online through e-tendering process. Out of these fourteen (14) tenders, Nine (09) tenderers have submitted all the documents as asked for in technical bid and on evaluation these nine (09) tenderers qualified in technical bid. The financial Bid of those qualified in technical bids were opened and the details are as mentioned as under:

Sl.No.	Bidder Name	Quoted Percentage	Bid Rank
1	M/s ADITHYA ENTERPRISES	3.50%	L1
2	SRI KUNCHA KIRAN GOUD	6.84%	L2
3	SRI P MAHENDER REDDY	6.84%	L2
4	SRI A MADHAVA REDDY	6.84%	L2
5	SMT S NAGESHWARI	6.84%	L2
6	SRI A PANDARINATH	6.84%	L2
7	SRI Y RAJI REDDY	6.84%	L2
8	SRI P SRINIVAS REDDY	6.84%	L2
9	M/s REYNOLD SECURITY SERVICE	7.50%	L3

M/s Adithya Enterprises quoted the lowest percentage @ 3.50% on wages and equipment. As per clause 1 (g) (i) of the terms and conditions of the tender dated 17-04-2020, three (03) units will have to be allotted to the Lowest bidder i.e., M/s Adithya Enterprises and for the remaining fifteen (15) units by draw of lots. The draw of lots was conducted on 16-05-2020 among the interested L2 bidders who gave their willingness to work at the same rate quoted by the L1. The remaining fifteen (15) units were allotted to each of these tenderers /bidders on the basis of draw of lots. The unit wise allotment of tenderers/ bidders after draw of lots is as under.

Bidder Name	Allotted Unit/ Work No.
M/s ADITHYA ENTERPRISES	02, 13 & 16
SRI A MADHAVA REDDY	01, 07 & 08
SMT S NAGESHWARI	03 & 09
SRI A PANDARINATH	04 & 11
SRI K KIRAN GOUD	05 & 12
SRI P MAHENDER REDDY	06 & 10
SRI P SRINIVAS REDDY	14 & 17
SRI Y RAJI REDDY	15 & 18

The existing/running contracts for the said purpose for the year 2019-20 will expire on 31.05.2020. The current running rate is 1.39% on wages and equipment.

If approved, the lowest rate of 3.50% on wages and equipment be accepted and the contract be awarded to the aforesaid bidders as mentioned above and the

contract be awarded with effect from the date executing an agreement. Till execution of the new agreement, old agreement will continue so as not to affect the sanitation in the Cantonment Area.

The relevant files are placed before the Board.

Resolution: Considered and approved to make unit wise allotment at the lowest rate of 3.5% on wages and equipment as below:-

Bidder Name	Allotted Unit/ Work No.
M/s ADITHYA ENTERPRISES	02, 13 & 16
SRI A MADHAVA REDDY	01, 07 & 08
SMT S NAGESHWARI	03 & 09
SRI A PANDARINATH	04 & 11
SRI K KIRAN GOUD	05 & 12
SRI P MAHENDER REDDY	06 & 10
SRI P SRINIVAS REDDY	14 & 17
SRI Y RAJI REDDY	15 & 18

CEO may obtain additional number of teams whenever required from any of the above contractors/agencies and incur necessary expenditure. Further it is resolved that until finalization of new agreements, the existing contracts will be continued as per the prevailing rates. This shall hold good for all contracts of the Cantonment Board.

**ANNUAL CONSERVANCY CONTRACT FOR THE WORK OF DESILTING OF
OPEN DRAINS AND ANTI LARVAL OPERATIONS IN SECUNDERABAD
CANTONMENT AREA**

[04] To consider the report of the Health department in matter of “Annual conservancy contract for the work of De-silting of open drains & Anti-larval operations in Secunderabad Cantonment area”.

As per the said report, with reference to this office Tender Notice No.SCB/HS/ETen/DSOD/2020/738, Dt.17-04-2020 for the purpose of finalizing work contracts for the work of ‘Annual conservancy contract for the work of De-silting of open drains & Anti-larval operations in Secunderabad Cantonment area’, this office has received six (06) tenders online through e-tendering process. Out of the six (06) tenders received only three (03) tenderers have submitted all the documents as asked for in technical bid and on evaluation, these three (03) tenderers qualified in technical bid. The financial bids of those qualified in technical bid were opened and the details are mentioned as under:

Sl.No.	Bidder Name	Quoted Percentage	Bid Rank
1	M/s S R ENTERPRISES	2.87%	L1
2	SRI Y RAJI REDDY	2.87%	L1
3	SRI P MAHENDER REDDY	2.87%	L1

All bidders have quoted the same percentage i.e., 2.87% on wages and equipment. As per clause 1 (g) (ii) of the terms and conditions of the tender dated 17-04-2020, the work has to be allotted by draw of lots. Draw of lots was conducted on 16-05-2020 among the above bidders. The circle wise allotment of contractors / bidders after draw of lots is as under.

Bidder Name	Allotted Circle No.
SRI P MAHENDER REDDY	01 & 03
M/s S R ENTERPRISES	02 & 04
SRI Y RAJI REDDY	05

The existing/running contracts for the said purpose for the year 2019-20 will expire on 31.05.2020. The current running rate is 1.39% on wages and equipment.

If approved, the lowest tender rate of 2.87% on wages and equipment be accepted and the contract be awarded to the aforesaid bidders as mentioned above and the contract be awarded with effect from 01st June, 2020 by executing an agreement. Till execution of the new agreement, old agreement will continue so as not to affect the sanitation in the Cantonment Area.

The relevant files are placed before the Board.

Resolution: Considered and approved to make unit wise allotment at the lowest rate of 2.87 % on wages and equipment as below:-

Bidder Name	Allotted Circle No.
SRI P MAHENDER REDDY	01 & 03
M/s S R ENTERPRISES	02 & 04
SRI Y RAJI REDDY	05

CEO may obtain additional number of teams whenever required from any of the above contractors/agencies and incur necessary expenditure. Further it is resolved that until finalization of new agreements, the existing contracts will be continued as per the prevailing rates. This shall hold good for all contracts of the Cantonment Board.

**ANNUAL CONTRACT FOR PROVIDING GARDEN (HORTICULTURE) SERVICES
IN SECUNDERABAD CANTONMENT AREA**

[05] To consider the report of the Health department in matter of “Annual contract for providing Garden (Horticulture) services in Secunderabad Cantonment area”.

As per the said report, with reference to this office Tender Notice No.SCB/HS/ETen/Horticulture/2020/736, Dt.17-04-2020 for the purpose of finalizing work contracts for Annual contract for providing Garden (Horticulture) services in Secunderabad Cantonment area, this office has received six (06) tenders online through e-tendering process. Out of these, three (03) tenderers have submitted all the documents as asked for in technical bid and on evaluation, these three (03) tenderers qualified in technical bid. The financial bid was opened of those qualified in technical bids were opened and the details are as mentioned as under:

SL.NO	BIDDER NAME	PERCENTAGE	BID RANK
1	Sri S Raju	1.01%	L1
2	M/s Sri Sai Ram Enterprises	2.09%	L2
3	Sri O Ramesh	5.99%	L3

Shri S Raju has quoted the lowest percentage @ 1.01% on wages and equipment. Relevant documents are enclosed. The current running rate is 2.09% on wages and equipment. The existing/running contracts for the said purpose which expired on 30.09.2019 shall be extended till finalization of above new tenders.

If approved, the lowest tender rate of 1.01% on wages and equipment be accepted and the contract be awarded to the aforesaid bidder as mentioned above and the contract be awarded with effect from 01st June, 2020 by executing an agreement.

The relevant files are placed before the Board.

Resolution: Considered and resolved to approve the lowest rates quoted by the qualifying L1 contractor, SRI S RAJU. CEO may obtain additional number of teams whenever required from the lowest bidder and incur necessary expenditure. Further it is resolved that until finalization of new agreement, the existing contract will be continued as per the prevailing rates. This shall hold good for all contracts of the Cantonment Board.

ANNUAL CONTRACT FOR CLEANING OF SILT/SLUDGE BY JETTING AND SUCTION MACHINES IN SECUNDERABAD CANTONMENT

[06] To consider the report of the Health department in matter of “Annual contract for cleaning of silt/sludge by jetting and suction machines in Secunderabad Cantonment”.

As per the said report, with reference to this office Tender Notice No.SCB/HS/ETen/Re-ETen/J&S/2020/762, Dt. 29-04-2020 for the purpose of finalizing work contracts for the work of ‘Annual contract for cleaning of silt/sludge by jetting and suction machines in Secunderabad Cantonment’, this office has received two (02) tenders online through e-tendering process. both tenderers have submitted all the documents as asked for in technical bid and on evaluation these two (02) tenderers qualified in technical bid. The financial bids of those qualified in technical bids were opened and the details are as mentioned under:

Sl. No.	Bidder Name	Rate	Bid Rank
1	M/s Tirumala Enterprises	12.99	L1
2	M/s Kalpana & Chaithanya Dwakwa Sangham	12.99	L1

Both bidders (M/s Tirumala Enterprises & M/s Kalpana and Chaithanya Dwakwa Sangham) have quoted the same percentage. Relevant documents are enclosed.

The existing/running contracts for the said purpose for the year 2019-20 which expired on 31.03.2020 shall be extended till finalization of above new tenders. The current running rate is Rs. 10.99/- per Running meter.

If approved, the lowest tender rate of Rs. 12.99/- per Running Meter be accepted and the contract be awarded to the aforesaid bidders as mentioned above and the contract be awarded with effect from 01st June, 2020 by executing an agreement.

The relevant files are placed before the Board.

Resolution: Considered and resolved to approve the lowest rates quoted by the qualifying L1 contractors, M/s Tirumala Enterprises, M/s Kalpana & Chaithanya Dwakwa Sangham. The Board resolved that each of them will be asked to provide one machine each. The Elected Members requested to make provision for another jetting and suction machine in addition to the two, to ensure that there is no clogging of drains during monsoons. The Board authorized the CEO to obtain additional third machine from any of the above two agencies for a period of three months subsequent to which the requirement may be reviewed by him. Further it is resolved that until finalization of new

agreements, the existing contracts will be continued as per the prevailing rates. This shall hold good for all contracts of the Cantonment Board.

[07] To consider the action taken by the CEO with regard to preparation of Electoral Rolls-2020 of Secunderabad Cantonment Board by way of constitution of the committee under the chairmanship of Dy. CEO with senior officials of the Board as members. The committee has been mandated with the task of preparation of error free electoral rolls.

Resolution:- The Board considered the matter in detail and the endorsed the action taken by the CEO. The committee shall prepare the electoral rolls as per Cantonments Act, 2006, Cantonment Electoral Rules 2007, Hon'ble Supreme Courts order in Civil Appeal No. 9730-31 of 2016 dated 27.09.2016 and applicable directions of Govt. of India. The existing rolls may be taken as base and additions and deletions may be made as the case may be after verification of applications on ground. The Board appreciates the difficulty especially with regard to door to door verification of the voters considering the present situation arising out of COVID-19 and the apprehensions of people with regard to visit of outsiders for collection of data and therefore, the Committee will perform the task within the constraints and resources to complete the said task. Necessary expenditure may be incurred for the same. The efforts made by the committee till date were appreciated by the Board. The President Cantonment Board requested the members to give wide publicity and ensure that all eligible voters are included and absentee or any ineligible name is deleted. The PCB also informed that he will direct all the units of the armed forces to provide the list of eligible voters of army men and families in the prescribed format in time so that they may be included in the voters list.

COVID – 19 MEASURES

[08] To note the action taken by the office in fighting COVID-19 Pandemic. Ever since the first case of COVID-19 had been reported in Mahendra Hills area on 01st March, 2020, the officials of the Board have been taking regular measures and increased sanitation arrangements. Six vehicles have been employed on hire with the generator sets, pumps, nozzles and water tanks in order to spray disinfectants in public places. A workforce of 30 men have been engaged for disinfection activities using backpack sprayers. Mechanized back pack sprayers have also been procured for more efficient spraying. On the request of the members and residents the spray is also being done in the open areas of houses and gates which are prone to disease causing germs. Govt. Offices like police stations, post office and banks which are visited by people are also being sanitized. The agency which was catering to handling biomedical waste generated in Cantonment General Hospital was directed to collect the domestic

waste generated from the houses where many people have been placed in home quarantine by the Govt. of Telangana. This was done on an immediate basis to ensure no potentially contaminated material is allowed to be in the open as per norms given by the Home Ministry, Govt. of India. An additional five garbage vehicles were also employed to ensure that no garbage is unattended and to clear the garbage lying in open areas and vacant plots etc. The team of personnel till now being used for election and electoral roll preparation purposes were also engaged in COVID-19 measures like stamping and ensuring quarantine, preparation and distribution of grocery kits, sanitisers etc in slums and basties etc. The details of expenditure incurred including the mode of procurement have been explained by the CEO and placed on table. Due to lockdown measures, it was very difficult to source the manpower, vehicles, equipment, personal protection gear, personal hand sanitizers and chemicals and they were procured from whichever source immediately available considering the fact that any delay in procurement could result in catastrophic situation.

Resolution: The Board considered the matter in detail and noted the action taken. The efforts put in by the officials, staff and safaikarmacharis of the Board have been appreciated by all the members of the Board. The Board notes that the action taken against the spread of COVID-19 has been immediate, wholehearted and as per guidelines in this regard. It is also noted that no effort has been spared by the Board in fighting the pandemic. It is also noted that all requisite resources including the vehicles, equipment, personal protection gear, personal hand sanitizers and chemicals, have been procured by the officials on an immediate basis despite the lockdown and despite the fact that most business establishments were closed and the pro-active immediate action taken by the officials is appreciated. The expenditure incurred and the modes of procurement of the above indicated resources is noted and approved. The CEO may continue the said activities till the pandemic is eradicated and incur necessary expenditure for the same. Special mention is also made of Shri Ramakrishna, Vice President, Smt. Bhagya Sree, Elected Member Ward VII and Shri Keshava Reddy, Elected Member Ward II, who have provided vehicle and equipment for spraying of disinfectants.

The CEO also informed the Board that the Elected Members, general public and NGOs have contributed in the efforts of the Board to fight the pandemic by way of providing grocery kits, vegetables, protection equipment, money, hand sanitizers etc. Some NGO's and people have provided cooked food to the needy. Elected members have helped in galvanizing all these efforts to ensure that help reaches the needy. The Cantonment Board Staff has also co-ordinated with the revenue authorities, police, health department and other State Government officials to ensure that the rations and free food distribution facilities and containment zone arrangements are taken care of in a concerted manner. The elected members have also taken initiative in creating specific

vegetable vending zones so that there is no crowding at any given place and proper social distancing is maintained. Arrangements for making announcements to educate the people about maintaining social distance, personal hygiene and other measures to counter the spread of COVID-19 have been made. The Board notes and appreciates all the measures taken as indicated above. Special appreciation is given to all the officials and staff of the Board, NGO's and members of the civil society who have contributed in the fight against the pandemic.

The Board also reviewed the work of desilting of nallahs using heavy duty poclain machines obtained from the present contractor/agency and found the progress satisfactory. Necessary expenditure may be incurred for the same.

[09] The PCB brought out that in several offices, the services of facilitators may be utilized to help the citizens get the best services from Govt. depts. Such facilitators would help the citizens in activities like filling up of application forms, submission of documents for obtaining various services from the Board etc. The fees for such facilitation may be fixed and displayed prominently so that citizens can take benefit. Training may be imparted to these facilitators with regard to the necessary procedures and rules to be followed while applying for any service. The CEO may use the services of ex-servicemen also to act as facilitators. It was also pointed out that the services of such facilitators can also be used for ensuring all business establishments obtain trade licenses for processing and issue of the said licenses by the CEO. The Board notes that more and more business establishments are now applying regularly for trade licenses and request the CEO to ensure that the said licenses are processed and issued immediately as resolved earlier. Board resolved that the Chief Executive Officer may examine the matter and take further action as per requirement

[10] The Vice President, CEO and the Elected Board Members raised the issue of road closure by LMA without following the procedure laid down in the Cantonments Act, 2006 and the instructions of MoD dated 28th May, 2018 and 04th September, 2018. The President informed that certain roads have been restricted for civilians during certain times of the day keeping in view the necessity to protect the troops from COVID-19 pandemic and in consonance with the directions received by the LMA from higher authorities. However, the PCB informed that the request of the members would be brought to the notice of the higher authorities.

[11] The elected members requested that a comprehensive proposal for preparation and execution of project of lateral UGD lines connected to the main trunk line (JAICA) with provision for STPs wherever necessary may be got done through the agency of HMWS&SB who have expertise in the said field. It is

resolved to approach HMWS&SB with a request to prepare a project report for the same to obtain necessary funds from the Central/State Government. The Board also resolves that the said project may be got executed through HMWS&SB after necessary funds are received. The CEO may appoint an engineer as a nodal officer for the said work and incur necessary expenditure for getting the project report prepared. The PCB further directed that a proposal may also be made for channelizing rain water to ensure water gets absorbed into the ground in available open tracts of land as this would help in conservation of water and improving the ground water levels. Chief Executive Officer may appoint an Engineer of the Board to report on the feasibility of the proposal and availability of open spaces. Services of any external agency may be utilized if needed.

Sd/-

**[S.V.R. CHANDRA SEKHAR]
CHIEF EXECUTIVE OFFICER
& MEMBER SECRETARY**

Sd/-

**[BRIG. ABHIJIT CHANDRA]
PRESIDENT
CANTONMENT BOARD**

// TRUE EXTRACT //

Sd/-

OFFICE SUPERINTENDENT
OFFICE OF THE CANTONMENT BOARD
SECUNDERABAD
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