



SECUNDERABAD CANTONMENT BOARD

Service wise Payment details for Self generation of Challan by Citizen

Sl. No.	Service Category	Service Subcategory	Amounts (in Rs.)															
1.	Other Fees and Fines	Application fee (Building construction/Layout Sanction)	a) Rs.200/- for Cost of building Application Forms (A&B) b) Rs.1,500/- for Building application processing fee c) Rs.5,000/- for Cost of layout application d) Rs.600/- for Resubmission of Building plan e) Rs.12,000/- for Conservancy charges															
		Fee for mutation in Tax register	a) Rs.2,000/- for Processing Fee (per application) b) Compounding Fee for Mutation is as below:															
			<table><tr><td>Time Between Registration and Submission of Application Date</td><td>Other than Civil area</td><td>Within Notified Civil area (B-3 lands)</td></tr><tr><td>Within 3 Months</td><td>Nil</td><td>Nil</td></tr><tr><td>Above 3 Months & less than 6 Months</td><td>Rs.4,000/-</td><td>Rs.2,500/-</td></tr><tr><td>Above 6 Months & less than 12 Months</td><td>Rs.5,000/-</td><td>Rs.3,500/-</td></tr><tr><td>Above One Year</td><td>Rs.8,000/-</td><td>Rs.4,500/-</td></tr></table>	Time Between Registration and Submission of Application Date	Other than Civil area	Within Notified Civil area (B-3 lands)	Within 3 Months	Nil	Nil	Above 3 Months & less than 6 Months	Rs.4,000/-	Rs.2,500/-	Above 6 Months & less than 12 Months	Rs.5,000/-	Rs.3,500/-	Above One Year	Rs.8,000/-	Rs.4,500/-
			Time Between Registration and Submission of Application Date	Other than Civil area	Within Notified Civil area (B-3 lands)													
			Within 3 Months	Nil	Nil													
			Above 3 Months & less than 6 Months	Rs.4,000/-	Rs.2,500/-													
		Above 6 Months & less than 12 Months	Rs.5,000/-	Rs.3,500/-														
		Above One Year	Rs.8,000/-	Rs.4,500/-														
Fees for Certificate or Extract	a) Rs.300/- for issue of GLR Extract b) Rs.600/- for True Extract of Building Plan c) Rs.6,000/- for True Extract of Layout Plan																	
Fees for Duplicate Copy (Naqal)	a) Rs.400/- for Cost of Building Byelaws Copy b) Rs.400/- for Cost of Layout Byelaws Copy																	
Issue of Voter List	Rs.2,000/- for issue of Cantonment Board Voter list (per each ward)																	
Mutation Fees	Rs.300/- processing fee for GLR Mutation																	
2.	User Charges	Septic Tank Clearance Charges	Rs.1500/- for booking of septic tank for cleaning of silt / sludge on drains															

Apart from the above, for any other Charges/Fees not mentioned above, the citizen may kindly contact the Cantonment Board Helpline No.040-2111 2111.

Note: The payment of property tax, Water Charges, Trade Licence Fee and Community Hall rent may be done using the module available on the Dash Board of Citizens login.